

Newburgh School PTA

Minutes of the meeting held 25th November 2019
at 7:30pm at the school

Present: Tom Billyard, Janice Simpkins, Elaine Sutcliffe, Sally Holland, Jo Monk, Mark Timmins, Lisa Cutter, Janet Mathias, Vicky Bartlett

Apologies: Jayne Greenwell, Jane Smith, Jennifer Merryfield

| | AGENDA ITEM | |
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| 1. | Welcome | |
| 2. | Apologies as above. | |
| 3. | Minutes of last meeting approved. | |
| 4. | Update on Actions from Last Meeting: Thank you presents given to Kirstie and Jane. All other actions complete. | |
| 5. | Treasurer's Report Last month raised £515, spent £2. Total commitments £8681 Available funds £3746 | |
| 6. | Request for funds from school / ideas and suggestions for how to spend funds 1. School trip subsidies – accidentally not submitted at the start of the year but accounted for. Total £1400 – agreed. 2. Request for oranges for Christingle services from Mr Porter. Approx £50 – agreed. He also asked us to buy them – Tom will sort. | TB |
| 7. | Update on events since last meeting 7.1 Cake sale Thanks to all who volunteered, but volunteers were a bit thin on the ground. In future we could ask House Captains to man the stall – school happy with this. Failing that could leave a donation tin on the table. 7.2 Quiz night A great success, well received and enjoyed. Particular thanks to Mr Brandrick for setting up the tables – made the start of the night much easier. | |

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| <p>8.</p> | <p>Future events</p> <p>8.1 Christmas fair Many things in hand – Santa, licence, selection boxes, food, raffle, staff hamper. To sort: Cake – Sally will check 100 Square Choir coming to sing 12.30 Staff to help on stalls Place for Santa – reception? Thank you present for Stan Reindeer food PTA social Check room bookings with Fiona Stall prizes</p> | |
| <p>9.</p> | <p>Tea Towels – update</p> <p>Orders received for 326 towels (323 last time we did it). Final price £1.70 per towel. Due to min numbers 19 spare towels ordered – will try to sell at fair. Lesson for next time – putting the pictures on the templates is a huge job, needs 2-3 people. £35 not yet received. 1 parent adamant they have put money in the box but not found. Agreed to let it go and give them the towel.</p> <p>Thanks from everyone to Janet for making this happen.</p> | |
| <p>10.</p> | <p>Sponsored Event</p> <p>No firm plans yet. Likely to be towards end of term before Easter. Ideas for what to do needed!</p> | |
| <p>11.</p> | <p>100 Club Draw 128 members.</p> <p>November winners: 1st – 16 Lisa Hall 2nd – 35 Andrew Smith</p> | |

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| | 3 rd 65 Fran Furmston | |
| 12. | Any Other Business School have asked for help serving teas for decoration morning – Tom will put on mailing list. Recording of Christmas shows discussed – possibility raised that GDPR will make this impossible. Tom will speak to Fiona. | |
| 13. | Date of Next Meeting Monday 27 th January, 7.30pm at school. | |
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