

# Newburgh School PTA

Minutes of meeting held 1<sup>st</sup> March 2017 at 6:30pm at Newburgh Primary School

Present: Cathy Horsfall, Janet Mathias, Lisa Hernandez, Kirstie Cestaro, Karen, Sally Holland, Vicky Bartlett, Jane Smith, Josie Maidens, Rob Hughes, Rowena, Jayne Greenwell

Apologies: Rachel Guest, Catherine Armer, Elaine Sutcliffe, Jenny Day, Andrew Cooknell

|    | AGENDA ITEM   |                            |
|----|---|----------------------------|
| 1. | Welcome   |                            |
| 2. | <b>Apologies</b> as above.  |                            |
| 3. | <b>Minutes of last meeting approved.</b><br>WH Smith – can apply for up to £500 – Vicky to follow up<br>Mr Broomfield will email thank you letters to Lisa - on wall in practical area.   | Vicky                      |
| 4. | <b>Update on Actions from Last Meeting</b>  |                            |
| 5. | <b>Treasurer's Report</b><br>Beetle drive made £146<br>Cotton bags money – all money collected now<br>Cake sale on parents evening – profit £288<br>Matchgiving donation received. Thank you Vicky £400<br>Bank discrepancy £5 – sorted out now<br>Paid last month - £100 for gardening club<br>Commitments – increased stage area to £7k (£3k from community grant)<br>Funds available £3k<br>There are now 108 in the 100 club  |                            |
| 6. | <b>Request For Funds</b><br><b>KS1 Playground update</b> - Photo shoot set for Thursday 2nd March. Lisa to attend with selected children.<br>Query – separate photo for 100 square with Lions? Lisa to ask Fiona. Can we ask counsellor John Holland to be in photo?<br>Staging – cost agreed £6895 – decided to use Pentagon. Mr Smith and Fiona to take forward.<br><br><b>Scooter project</b><br>-The scooter project will be progressed with the school once the staging project is complete.<br>PTA have found an organisation to provide scooter pods – Lisa to discuss the design and potential location with Fiona. Won't be under cover as a lot more money to have shelter. Could use bike shelter on rainy days as will be quieter.<br>Roughly £400 each pod – mushroom shape. Base is £40 (included).<br>If want Tesco grant then need to have price information. Needs to be a specified | Lisa<br>School<br><br>Lisa |

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|           | <p>project. Tesco give quite big awards min £8000.<br/>Could use Tesco large grant for something else eg Miss Maisy canopy.</p>   |   |
| <b>7.</b> | <p><b>Future Events</b></p> <p><b>Easter Competitions</b><br/>Easter bonnets to be made by Lower School, Yr 4 and 5 'egg-citing scenes' and Yr 6 Easter poem<br/>PTA to judge best Easter project in each class - Vicky, Janet and Cathy to judge Friday 7th April.<br/>PTA to provide prizes. Need 14 eggs as judge each class – Vicky to ask Cadbury's for prizes again this year.</p> <p><b>Quiz night</b><br/>Mr Smith is happy to have the quiz at school and for an alcohol license. Lisa to get license. Bottles of prosecco – aldi/lidl may be cheaper than Costco. Sale or return? Josie to look into this.<br/>A Friday night would be good but need to check hall availability. 5th May? Lisa to check availability. 7.30 start? Eat about 8.30?<br/>Would prefer to be in old hall with access to kitchen.</p> <p>Various ideas discussed.<br/>Thinking fish and chips? Janet to look into chip shops provision and other food options.<br/>Quiz master –<br/>Jayne's work is doing a quiz night which is using a website for picture games<br/>Cathryn Armer to help with quiz – Jayne and Cathy Horsfall to work on questions.<br/>Potentially ask £10-£15 per ticket inc food.<br/>Jane to ask Liz Ward regarding curry batches in Leamington?<br/>Could do jacket spud with chilli inc veg option.<br/>Could increase ticket price but include "free drink"<br/>Drink tokens? Tokens to be brought before hand to make alcohol sales easier on the night<br/>Table service? Have people selling drinks at the table.<br/>Include puddings to purchase? As well or instead of main? – Janet to look into.<br/>Could try PTA UK to see what other PTAs have done – Kirsty to look into once progressing further.<br/>Could do raffle - chocs and alcohol. Should generate a good profit from raffle and alcohol sales<br/>Prizes for winners/wooden spoon.<br/>Katherine Atreed had a successful quiz night recently – Rob to contact her to ask for tips. She may also help.</p> <p><b>Camping Weekend</b><br/>Dates are booked as 9-11th June at Hatton again.<br/>The theme last year worked well so consider a new theme? Robin hood and fairies?<br/>Including parade?<br/>Informal games on the Friday? Eg rounders.<br/>Hatton give discount tickets to access park during the weekend.<br/>Need central area to bring people together - Josie to look at hers. Cathy can access a huge tent with removable sides.<br/>Could have a bring and share on Friday night.</p> | <p>Vicky</p> <p>Lisa<br/>Josie</p> <p>Lisa</p> <p>Janet</p> <p>Jayne and<br/>Cathy</p> <p>Jane</p> <p>Janet</p> <p>Kirsty</p> <p>Rob</p> <p>Josie</p> |

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|     | <p>People just arriving on Saturday can arrive more flexibly.<br/> £15 last year a night. Maybe ask more if including renting a portaloo! Possibly £20/£25 for whole weekend, £15 for one night, £5 to just come along and join in on the day.<br/> Would need to include on letter the cost for one night, two nights and day pass.<br/> There is England v Scotland football match – European qualifying match - Saturday at 5pm. Need some sort of gazebo.<br/> Possibly a disco on Friday or Saturday night? Robs generator could do music and lights.<br/> Bring food and drink. Ask Rob Stewart about disco?<br/> Rob is going to see if we can get the grass cut before we go and will ask for the larger field this year.</p> | Rob   |
| 8.  | <p><b>Update on Events</b></p> <p><b>Cake Sale</b></p> <p>Made about £288. Not much uptake for tea and coffee. Perhaps better advertising next year. Sold quite a few bottled drinks (water/fruit shoot). Cold drinks worth doing. Left over cakes to be left in staff room for teachers. Need to advertise that teachers are to donate for. Made same money as last year despite less cake donations</p> <p><b>Clothes collection</b></p> <p>Permanent charity bin being considered. D Robinson and Co. provide permanent bin at Playbox. JD is looking into it and will report back.</p>  | Jenny |
| 9.  | <p><b>100 Club Draw</b></p> <p>72 – Jenny Day<br/> 1 – Tracey Standbridge Boyle<br/> 101 – Andrew Cooknall</p>  |       |
| 10. | <p><b>Any Other Business</b></p> <p>Produce an advertising booklet of family run companies? Send out quarterly.<br/> Advertising charge. Could include other things such as poem/picture competitions?<br/> Possibly email? Would need school agreement.<br/> Advertising page with newsletter.<br/> E-school link?</p>   |       |
| 11. | <p><b>Date of next meeting.</b> Thursday 6<sup>th</sup> April in the staffroom at School</p>  |       |