

Newburgh School PTA

Minutes of meeting held 18th April 2018
at 7pm at The Unicorn Pub

Present: Lisa Hernandez, Jayne Greenwell, Sarah Bayliss, Jane Smith, Kirstie Cestaro, Laura Day, Cathey Horsfall, Annie Guler, Jenny Day, Elaine Sutcliffe, Andrew Cooknell, Rob Hughes
Apologies: Janet Mathias, Vicky Bartlett, Jane Wilkinson.

	AGENDA ITEM	
1.	Welcome	
2.	Apologies as above.	
3.	Minutes of last meeting. Approved.	
4.	Update on Actions from Last Meeting.	
5.	<p>Treasurer's Report.</p> <p>£4600 available funds. This month we have received donations of £1200 made up from £600 matchgiving from Vicky Bartlett at Cadburys. £400 matchgiving from National Grid from Jayne Greenwell. D&B Remediation £200 cash donation.</p> <p>Raised £210 from the cake sale, Easyfundraising raised £186 in the last quarter and £102 from clothing donations. Potentially more clothes given because two potential drop off dates due to bad weather and missed first collection.</p> <p>Money paid out - £245 given to help buy materials (paint, brushes, etc) to redecorate the office area and the lower school corridor.</p> <p>Agreed to allocate another £1750 towards the bike sheds – this means that the project can go ahead as sufficient funds have been raised.</p> <p>Leaves £2956 as available funds.</p>	
6.	<p>Request For Funds</p> <p>Caterpillar to Butterfly kit – 6 pots of larvae requested for Year 2, 3, and 6 will cost £37. Agreed.</p> <p>Gardening Equipment and Supplies for Year 4, 5, and 6 Gardening Club. £200. Agreed.</p> <p>Lisa raised a suggestion for a house points collection box so that it is clearer for the children how they are doing. Lisa to cost up and submit a formal funding request. A budget of £100 set aside. Agreed.</p> <p>Discussed about stationary supplies in school and whether the PTA could help out with this. Lisa to discuss with Mr Smith about whether the PTA can provide additional funds to help out with school trips or help out with stationary as the PTA think these are areas they would provide significant benefit to <u>all</u> children.</p> <p>Lisa to follow up with Mrs Snell about Year 6 stationary shop.</p>	<p>Lisa</p> <p>Lisa</p>
7.	<p>Future Events</p> <p>Quiz Night. 11th May. Cathey not able to help. Cathryn hopefully still able to read out questions. Jayne offered to help out on the night. Some discussion about whether the chippy struggles getting the number of fish and chips all ready at the same time. Possible options to go to two shops. Need someone to go around and negotiate a decent price. Rob agreed to negotiate. Raf to do posters for event.</p> <p>Football Presentations. 12th May. Starts at 11.30 until 5.00. Kirstie to create a PTAsocial event and ask for volunteers. Need volunteers to cover the bar during the event potentially up to four people for each shift. Hope that the same alcohol license will cover both events. Lisa asked for people to keep eye out for any decent alcohol deals to</p>	<p>Rob</p> <p>Raf</p> <p>Kirstie</p>

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	<p>help stock the bar in advance. Prosecco to have cork top not screw top. Cathey, Elaine and Annie Guler to liaise and sort out buying alcohol and soft drinks for both events. Annie has a 50% discount at M&S and potentially may be able to help purchase. Tea and coffee to be provided.</p> <p>Sponsored Event. Run a marathon per house (east/west/northgate) etc. use a baton. Parents are likely to be invited to watch on the last day of term – Thursday May 24th. PTA to sell tea and coffee and provide general refreshments. To be discussed more at the next meeting on the 9th May.</p> <p>Camping Event. Fri 29th June till Sun 1st July. Field in Kineton booked. Clive is still chasing up on portaloo. Prices to be kept the same as £25 for the weekend. £5 per family for day visitors to cover cost of electricity for bouncy castle, field hire, etc. We will provide a bouncy castle. Cathey to provide the 'party tent' and there will be electricity available including disco ball and lighting. Cathey to talk to Jenni Stuart about disco entertainment. Buffet on Friday night. Cathryn to provide a list of food on a google spreadsheet – Cathryn to put down food items and ask for people to bring specific items (less sausage rolls this year). Jenny and Cathey to provide at least one hookup cable to for general electricity usage. Jenny to do facebook post about the camping event to get people to save the date.</p> <p>Class Photos. To be the same as last year. Sarah to organise and sort it all and agree a date with school. Jayne to be in charge of printing a card with the original.</p> <p>Year 6 hoodies. Sarah to ask kids whether they want them. Normally paid half by PTA and half by parents. About £400 likely to be required.</p> <p>Bouncy Castle – a company has come to us offering to provide a bouncy castle, with insurance, they charge us and then offer us a % of their profits. Advantage being that they provide two people to man it and therefore ease the pressure on volunteers allowing us to man other stalls. Won't be an option for the summer fair but could be an option for Christmas Fair.</p>	<p>Cathey, Elaine and Annie.</p> <p>Clive Cathey</p> <p>Cathryn Jenny</p> <p>Sarah Jayne</p>
8.	<p>Update on Events</p> <p>Staging Presentation – Year 1 to do something on the stage and invite Rich Eddie and local paper. Lisa to report back on date.</p> <p>Clothing Collection. Snow acted in our favour and we collected more money.</p> <p>Cake Sale. We had less cake donations this time. Smaller sales in the playgrounds were very popular and helped to ease the congestion. Only 1 person required in upper school, but perhaps 2 in the lower school.</p>	Lisa
9.	<p>100 Club Draw</p> <p>96 – Ann Alton</p> <p>38 – Elaine Sutcliffe</p> <p>22 – Cathey Horsfall</p>	
10.	<p>Any Other Business</p> <p>Stamp collection will be stopping. Company is no longer doing it. All stamps to be put in before the end of April. Lisa to put notice in newsletter.</p>	Lisa
11.	<p>Date of next meeting. Wednesday 9th May in the Music Room at 6.30pm.</p>	