

# NEWBURGH PRIMARY SCHOOL RISK ASSESSMENT AND PLANS UPDATED FOR SEPTEMBER 2021

J Simpkins NPS

WARWICKSHIRE COUNTY COUNCIL

September 2021

Dear parents/carers

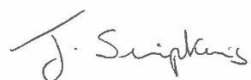
### **Risk Assessment and plans updated for September 2021**

The following document sets out how we, at Newburgh Primary School, will balance delivering a broad and balanced curriculum with the measures needed to minimise the risks of coronavirus (COVID-19) transmission.

We appreciate that there will be many concerns and points of view and understand that the way different schools implement the requirements will differ based on their individual circumstances. We have made judgments, following Government, union and Local Authority advice and taking account of feedback from pupils, parents and staff, at a school level about how to balance minimising any risks from coronavirus (COVID-19) by maximising control measures with providing a full educational experience for our pupils.

If you, or your child, have any comments, worries or concerns not covered here please contact me on [admin2325@welearn365.com](mailto:admin2325@welearn365.com)

Our Risk Assessment is a live document and this, and our plans, may change as conditions change and new advice is received.



Mrs J Simpkins  
Headteacher

Operational guidance for schools - GOV.UK( Updated 17.08.21 )

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-coronavirus-covid-19-operational-guidance>

This guidance has been prepared with input from school leaders, unions and sector bodies and in consultation with PHE and the Health and Safety Executive (HSE). This guidance is under review and updated as necessary.

**It is expected that Educational Settings will continue to:**

- Promote full vaccination of all staff, alongside promoting vaccination among appropriate pupils and parents.
- Ensure good hygiene for everyone.
- Maintain appropriate cleaning regimes.
- Keep occupied spaces well ventilated.
- Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.

Please note that from the 16<sup>th</sup> August 2021 onwards, close contacts who have had both doses of vaccination (more than 14 clear days prior to date of exposure to case) and those aged under 18 years and 6 months will not be required to self-isolate (unless they are symptomatic or test positive), but will be asked to take a PCR test. They will also continue to be asked to consider continuing with twice weekly LFT testing, limiting their social contact, and wearing face coverings in indoor public spaces.

The Local Authority and local Public Health will continue to support schools that want to keep some mitigations/measures in place to minimise/prevent transmission of infection, such as consistent groupings, staggered start and finish times, minimising bringing parents onto site, use of face coverings. We will continue to keep this position under review based on infection rates in the county and any other relevant considerations.

**To prepare for this we will:**

- review and where necessary, update our risk assessment
- make sure we are following the system of controls to minimise the risk of infection, including plan for asymptomatic testing.
- have a contingency plan in place for outbreaks in our school or changes in restrictions
- communicate any changes in our processes to parents

### Risk Assessment and local arrangements for Newburgh Primary School

Employers must protect people from harm. This includes taking reasonable steps to protect staff, pupils and others from coronavirus (COVID-19) within the education setting. It is good practice to treat risk assessments as a “living document” which is kept under review, especially having regard to changing circumstances.

Public Health		
A requirement that people who are ill stay at home	<p>Guidance has always been if you are unwell and highly symptomatic do not go to school or work, as we do not want colds, flu or gastroenteritis equally spreading in these environments.</p> <p>Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms <a href="https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus">www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus</a>, or have tested positive in at least the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home, are essential actions to reduce the risk in schools and further drive down transmission of coronavirus (COVID-19).</p> <p>All schools must follow this process and ensure all staff are aware of it: If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a>, which sets out that they should self-isolate for at least 10 days and should arrange to have a test <a href="https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested">www.gov.uk/guidance/coronavirus-covid-19-getting-tested</a> to see if they have coronavirus (COVID-19).</p> <p>If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10 day isolation period from the day they develop symptoms.</p> <p>If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using</p>	<p><b><i>System of controls</i></b></p> <p><b><i>Prevention</i></b> You must always:</p> <ol style="list-style-type: none"> <li>1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.</li> <li>2) Ensure face coverings are used in recommended circumstances.</li> <li>3) Ensure everyone is advised to clean their hands thoroughly and more often than usual.</li> <li>4) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.</li> <li>5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.</li> <li>6) Consider how to minimise contact across the site and maintain social distancing wherever possible.</li> <li>7) Keep occupied spaces well ventilated.</li> </ol> <p>In specific circumstances:</p> <ol style="list-style-type: none"> <li>8) Ensure individuals wear the appropriate personal protective</li> </ol>

	<p>standard cleaning products before being used by anyone else. PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them <b>do not</b> need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive they have been requested to do so by NHS Test and Trace.</p> <p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).</p> <ul style="list-style-type: none"> <li>• If you have one of the <a href="#">top three symptoms</a>, self-isolate and book a test.</li> <li>• If you are unwell – as before Coronavirus - remain home, if you can, whilst highly symptomatic.</li> <li>• The top three symptoms of Coronavirus are a cough, high temperature and loss of sense of smell or taste. If you have these symptoms it is very likely you have coronavirus</li> </ul> <p><b>COVID-19 symptoms:</b> New, continuous cough <b>OR</b> high temperature <b>OR</b> loss/ change in sense of taste or smell. Anyone with these symptoms should start self-isolating and arrange a COVID-19 test. Other possible COVID-19 symptoms include: tiredness, shortness of breath, headache, sore throat, muscle ache, blocked/runny nose diarrhoea and vomiting. ( from: <b>COVID-19 symptoms and cases - actions for Schools</b> Document informed by: <a href="#">Guidance for schools</a> &amp; sits within context of the: <a href="#">Coventry, Solihull and Warwickshire Outbreak Control Plan</a>)</p> <p><b><u>Admitting children into school</u></b></p> <p>In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others. If a parent or carer insists on a pupil attending school, we may take the decision to refuse the pupil if, in our</p>	<p><i>equipment (PPE) where necessary.</i></p> <p><i>9) Promote and engage in asymptomatic testing, where available.</i></p> <p><b><i>Response to any infection</i></b></p> <p><i>You must always:</i></p> <p><i>10) Promote and engage with the NHS Test and Trace process.</i></p> <p><i>11) Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.</i></p> <p><i>12) Contain any outbreak by following local health protection team advice</i></p>
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	<p>reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Any decision would be carefully considered in light of all the circumstances and current public health advice.</p> <p>Anyone told to isolate by NHS Test and Trace or by their public health protection team has a legal obligation to self-isolate, but you may leave home to avoid injury or illness or to escape risk of harm.</p> <p>Pupils and staff who are identified as close contacts will not be isolated if under 18 and six months or fully vaccinated. However, schools are asked to encourage all close contacts to take a PCR test. While this test is not mandatory, close contact PCR testing will help to reduce the risk of outbreaks in school settings.</p>	
Robust hand and respiratory hygiene	<p>Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Pupils will be instructed and supervised to clean their hands regularly, including when they arrive at school, when they return from breaks and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future.</p> <p>Additional hand sanitiser ‘stations’ are available so that all pupils and staff can clean their hands regularly.</p> <p>Good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach continues to be very important so we will ensure that enough tissues and bins are available in the school to support pupils and staff to follow this routine.</p> <p>As with hand cleaning, we will ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. The <a href="#">e-Bug coronavirus (COVID-19) website</a> contains free resources for schools and parents, including materials to encourage good hand and respiratory hygiene.</p>	

Enhanced cleaning arrangements	<p>Cleaning schedule ensures cleaning is enhanced and includes:</p> <ul style="list-style-type: none"> <li>• more frequent cleaning of rooms and shared areas</li> <li>• frequently touched surfaces being cleaned more often than normal</li> <li>• toilets cleaned regularly and pupils encouraged to clean their hands thoroughly after using the toilet</li> </ul> <p>PHE has published guidance on the <a href="#">cleaning of non-healthcare settings</a>. This contains advice on the general cleaning required in addition to the existing advice on cleaning when there is a suspected case.</p>	<p>Having a test at a testing site will deliver the fastest results. The test kits sent to schools are provided to be used in the exceptional circumstance that an individual becomes symptomatic and schools believe they may have barriers to accessing testing elsewhere. It is for schools to determine how to prioritise the distribution of their test kits in order to minimise the impact of the virus on the education of their pupils</p> <p>Test kits can be given directly to staff or parents and carers collecting a child who has developed symptoms at school. In particular, these tests kits will also help ensure that symptomatic staff can also get a test and if they test negative, can return to work as soon as they no longer have symptoms of coronavirus (COVID-19)</p>
Asymptomatic testing	<p>Staff engage with twice weekly Lateral Flow Testing.</p> <p>If you're a member of a household, childcare bubble of an early years child, a pupil, student or staff of a school, nursery or college, you can get a twice-weekly test: You can order 1 pack of home test kits containing 7 tests for home delivery. Your tests should arrive within 2 days.</p> <p><a href="#">Order rapid lateral flow home test kits</a></p> <p>Staff and pupils with a positive LFT test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19. Whilst awaiting the PCR result, the individual should continue to self-isolate. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to the Educational Setting, as long as the individual doesn't have COVID-19 symptoms.</p> <ul style="list-style-type: none"> <li>• For Primary school aged pupil, routine lateral flow testing (LFT) is being recommended by way of at-home testing and not in the setting, therefore test kits will not be issued to primary schools. Testing of primary school aged pupils is not mandatory but routine testing of pupils is encouraged across all settings (at home), especially now in the absence of close contact isolations.</li> </ul>	
Active engagement with NHS	<p>Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing. The school may be contacted</p>	

<p>Test and Trace</p>	<p>in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.</p> <p>Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to:</p> <ul style="list-style-type: none"> <li>• book a test <a href="https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested">https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested</a> if they or their child are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit</li> <li>• provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace self-isolate <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-homeguidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-homeguidance-for-households-with-possible-coronavirus-covid-19-infection</a> if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)</li> </ul> <p>Schools will ask parents and staff to inform them immediately of the results of a test:</p> <ul style="list-style-type: none"> <li>• if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.</li> <li>• if someone tests positive, they should follow the ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a> and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have</li> </ul>	<p>Initially, Parents’ events may still be held ‘virtually’</p> <p>As well as enabling flexibility in curriculum delivery, this means that assemblies can resume, and we no longer need to make alternative arrangements to avoid mixing at lunch.</p> <p>Our contingency plans (sometimes called outbreak management plans) cover the possibility that in some local areas it may become necessary to reintroduce ‘bubbles’ for a</p>
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	<p>a high temperature, they should keep self-isolating until their temperature returns to normal.</p> <ul style="list-style-type: none"> <li>• Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately. If you have symptoms of COVID-19, you should arrange to have a <a href="#">PCR test</a> as soon as possible. This still applies even if you have received one or more doses of COVID-19 vaccine.</li> <li>• If you live in the same household as someone with COVID-19, you should stay at home and self-isolate. From 16 August, if you are fully vaccinated or aged under 18 years and 6 months you will not be required to self-isolate if you are a contact of someone who has tested positive for COVID-19.</li> </ul>	<p>temporary period, to reduce mixing between groups.</p> <p>Any decision to recommend the reintroduction of 'bubbles' would not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education.</p>
<p>Reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable</p>	<p><b>Mixing and 'bubbles'</b></p> <p>It is no longer recommend that it is necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not need to be used in Educational Settings from the autumn term.</p> <p>You should make sure your outbreak management plans cover the possibility that in some local areas it may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups.</p> <ul style="list-style-type: none"> <li>• The school will engage with the local immunisation providers to provide immunisation programmes on site, ensuring these will be delivered in keeping with the school's control measures. These programmes are essential for children's health and wellbeing and can also provide benefits for staff.</li> <li>• For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared- these will be provided by the school and must not be brought in from home.</li> <li>• It is recommended that pupils limit the amount of equipment they bring into school each day, to essentials such as bags, lunch boxes, hats, coats, books..</li> </ul>	

	<ul style="list-style-type: none"> <li>• Cloakrooms <b>will</b> be used, <b>Small</b> bags only to save space in cloakrooms and corridors.</li> <li>• The majority of staff in education settings will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including: where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained. PPE will be worn by staff on first aid duty.</li> </ul> <p><b>Face coverings</b></p> <p>Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet, eg parent events in school. This includes public transport and dedicated transport to Educational Setting or college.</p>	
<b>School Operations</b>		
Transport	<p>Parents, staff and pupils are encouraged to walk or cycle to school if at all possible. Families using public transport should refer to the safer travel guidance for passengers <a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a></p>	Park safely- not on the corners opposite the school, in front of the school gates or on the zig zag lines.
Attendance expectations	<p>School attendance will be mandatory for all pupils.</p> <p>The usual rules on school attendance apply, including:</p> <ul style="list-style-type: none"> <li>• parents' duty to secure their child's regular attendance at school (where the child is a registered pupil at school and they are of compulsory school age)</li> <li>• the ability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct</li> </ul> <p>The school is responsible for recording attendance, following up absence and reporting children missing education to the local authority.</p>	

Pupils and staff who are self-isolating	<p>A small number of pupils will still be unable to attend in line with public health advice to self-isolate because they:</p> <ul style="list-style-type: none"> <li>• have symptoms or have had a positive test result</li> <li>• live with someone who has symptoms or has tested positive and are a household contact</li> <li>• are a close contact of someone who has coronavirus (COVID-19)</li> </ul> <p>Remote education is available for pupils who are unable to attend school because they are complying with government guidance or legislation around coronavirus (COVID-19), in the circumstances provided for in the Remote Education Temporary Continuity Direction.</p> <p>Where pupils are not able to attend school, as they are following clinical or public health advice related to coronavirus (COVID-19), the absence will not be penalised.</p>	
Support staff and visiting specialists	Appropriate support will be made available for pupils with SEND, for example by deploying teaching assistants and enabling specialist staff from both within and outside the school to work with pupils in different classes or year groups.	
Supply teachers and other temporary or peripatetic teachers	Supply staff and other temporary workers can move between schools. Where it is necessary to use supply staff and to welcome visitors to the school such as peripatetic teachers, those individuals will be expected to comply with the school's arrangements for managing and minimising risk.	
Safeguarding	The Child protection policy has been reviewed.	
Catering	Our kitchens are fully open, for hot and cold food option.	
Good ventilation	<p>Good ventilation and maximising this wherever possible will be ensured, for example, opening windows and propping open doors, as long as they are not fire doors, where safe to do so (bearing in mind safeguarding in particular). External doors may be closed.</p> <p>Further advice on this can be found in Health and Safety Executive guidance on <a href="#">air conditioning and ventilation during the coronavirus outbreak</a> and <a href="#">CIBSE coronavirus (COVID-19) advice</a>.</p> <p>To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures should also be used as appropriate:</p> <ul style="list-style-type: none"> <li>• opening high level windows in preference to low level to reduce draughts</li> </ul>	Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air

	<ul style="list-style-type: none"> <li>increasing the ventilation while spaces are unoccupied (for examples, between classes, during break and lunch, when a room is unused)</li> <li>providing flexibility to allow additional, suitable indoor clothing.</li> <li>rearranging furniture where possible to avoid direct drafts</li> </ul> <p>Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</p>	DfE is working with Public Health England, NHS Test and Trace, and the Scientific Advisory Group for Emergencies (SAGE) on a pilot project to measure CO2 levels in classrooms and exploring options to help improve ventilation in settings where needed.
School uniform	<p>Uniform plays a valuable role in contributing to the ethos of a school and setting an appropriate tone.</p> <p>Uniforms do not need to be cleaned:</p> <ul style="list-style-type: none"> <li>more often than usual</li> <li>using different methods</li> </ul> <p>We will help parents who have difficulty obtaining uniform items or are experiencing financial pressures.</p> <p>Increased ventilation may make school buildings cooler than usual. Pupils are allowed to wear additional items of clothing in addition to the school's current uniform (not coats in classrooms).</p>	<p>Shoes should be flat sole/low heels – suitable for running and playing in.</p> <p>On days that a class have PE they will be asked to attend school in their PE uniform.</p> <p>Additional layers of indoor clothing may be worn in addition to normal school uniform' eg base layers, fleeces etc that do not inhibit the ability to work in the classroom</p>
Extra-curricular provision and clubs	Clubs will resume.	
School workforce	<p>Where schools implement the system of controls outlined in this document, in line with their own workplace risk assessment, PHE and DHSC confirm that these measures create an inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced.</p> <p>Staff levels will be a factor that will need to be considered when determining how a school can continue to operate safely.</p>	<p>Our Risk assessment, completed using the Local Authorities toolkit, has been submitted to and validated by the Local Authority.</p> <p>The Education Support Partnership  <a href="http://www.educationsupport.org.uk/">http://www.educationsupport.org.uk/</a></p>

	<p>As in normal times, a reduction in staffing levels could necessitate a partial or full school closure. Schools should communicate this to parents in the way they normally would for short-notice school closures.</p> <p><b>Staff who are pregnant</b> Employers will conduct a risk assessment for pregnant women in line with the Management of Health and Safety at Work Regulations 1999 (MHSW). If a school is notified that an employee is pregnant, breastfeeding, or has given birth within the last 6 months, the employer will check the workplace risk assessment to see if any new risks have arisen. If risks are identified during the pregnancy, in the first 6 months after birth, or while the employee is still breastfeeding, the employer must take appropriate sensible action to reduce, remove or control them.</p> <p><b>Employer health and safety and equalities duties</b> Schools have a legal obligation to protect their employees, and others, from harm and we will continue to assess health and safety risks and consider how to meet equalities duties in the usual way. Following the steps in this guidance will mitigate the risks of coronavirus (COVID-19) to pupils and staff and help schools to meet their legal duties to protect employees and others from harm.</p> <p><b>Supporting staff</b> Governing boards and school leaders will have regard to staff (including the headteacher) work life balance and wellbeing. The school will ensure they have explained to all staff the measures they are proposing putting in place and involve all staff in that process. All employers have a duty of care to their employees, and this extends to their mental health. Information about the extra mental health support for pupils and teachers <a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a> is available.</p> <p><b>Staff deployment</b> The school may need to alter the way in which we deploy our staff, and use existing staff more flexibly.</p> <p><b>Recruitment</b> Recruitment will resume face to face interviews.</p>	<p>provides a free helpline for school staff and targeted support for mental health and wellbeing.</p>
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	<b>Expectation and deployment of ITT trainees and students</b> ITT trainees have the potential to play a significant role in supporting schools. This school will host ITT trainees and students.	
Curriculum, behaviour and pastoral support		
Curriculum	Our Blended Learning Policy reflects the DFE requirements during a National Lockdown or partial closure. <ul style="list-style-type: none"> <li>• Education is not optional. All pupils receive a high-quality education that promotes their development and equips them with the knowledge and cultural capital they need to succeed in life.</li> <li>• The curriculum remains broad and ambitious. All pupils continue to be taught a wide range of subjects, maintaining their choices for further study and employment.</li> </ul>	
RHE	Relationships and Health Education (RHE) for primary aged pupils becomes compulsory from September 2020, and schools are expected to start teaching by summer term 2021, with particular attention to the importance of positive relationships, as well as mental and physical health.	A new scheme has been purchased and shared with staff and parents. <a href="#">RHE</a>
Reception	For pupils in Reception, teachers will assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary. All groups of children will be given opportunities for outdoor learning.	
KS1 and 2	For pupils in key stages 1 and 2, priority will be to identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. The curriculum will remain broad, so that the majority of pupils are taught a full range of subjects over the year, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education.	
Music, dance, drama	We will continue teaching music, dance and drama as part of our school curriculum, as this builds pupils' confidence and supports their wellbeing. There may, however, be an additional risk of infection in environments where singing, chanting, playing wind or brass instruments, dance or drama takes place and precautions will be taken.	Good ventilation, hand washing and enhanced cleaning.

Physical activity in schools	Outdoor sports will be prioritised where possible, and halls used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene. Activities such as active miles, making break times and lessons active and encouraging active travel help enable pupils to be physically active while encouraging physical distancing.	
Catch-up support	The <a href="#">National Tutoring</a> Programme will be accessed to deliver proven and successful tuition to the most disadvantaged and vulnerable young people, accelerating their academic progress and preventing the gap between them and their more affluent peers widening.	Additional 1/1 and small group tutoring programmes
Pupil wellbeing and support	Some pupils may be experiencing a variety of emotions in response to the coronavirus (COVID-19) outbreak, such as anxiety, stress or low mood. This may particularly be the case for vulnerable children, including those with a social worker and young carers. It is important to contextualise these feelings as normal responses to an abnormal situation. We will use pastoral and extra-curricular activities to: <ul style="list-style-type: none"> <li>• support the rebuilding of friendships and social engagement</li> <li>• address and equip pupils to respond to issues linked to coronavirus (COVID-19)</li> <li>• support pupils with approaches to improving their physical and mental wellbeing</li> </ul>	
Educational visits	Full and thorough risk assessments will be made in relation to all educational visits and any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. <a href="#">General guidance</a> about educational visits is available and is supported by specialist advice from the <a href="#">Outdoor Education Advisory Panel (OEAP)</a> .	
Assessment and accountability		
Inspection	It is intended that Ofsted will return to a full programme of routine inspections from September 2021 and will aim to inspect every state-funded school within the next 5 academic years. This will mean an extension of up to 6 terms in the inspection interval for those schools not inspected since the start of the pandemic. Regulations will give effect to these arrangements.	
Primary assessment	All statutory Key Stage 1 and Key Stage 2 tests and key teacher assessments planned for summer 2021, including the Key Stage 2 tests in reading and mathematics are cancelled.	

Accountability expectations	Data based on exam and assessment results from summer 2021 will not be published in performance tables and we will not be held to account for this data. Accountability for the academic year 2021 to 2022 will be confirmed in due course.	
Contingency planning to provide continuity of education in the case of a local outbreak		
Remote education support	<p>Not all people with COVID-19 have symptoms. Where appropriate, we will support those who need to self-isolate because they have tested positive to work or learn from home if they are well enough to do so. Schools subject to the <a href="#">remote education temporary continuity direction</a> are required to provide remote education to pupils covered by the direction where their attendance would be contrary to government guidance or legislation around COVID-19.</p> <p>We will maintain our capacity to deliver high-quality remote education for the next academic year, including for pupils who are abroad, and facing challenges to return due to COVID-19 travel restrictions, for the period they are abroad.</p> <p>The remote education provided will be equivalent in length to the core teaching pupils would receive in school.</p> <p>We will work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education.</p>	
Access to devices	<p><a href="https://www.gov.uk/guidance/get-help-with-technology-for-remote-education-during-coronavirus-covid-19">https://www.gov.uk/guidance/get-help-with-technology-for-remote-education-during-coronavirus-covid-19</a></p> <p>These will be available for disadvantaged pupils and clinically extremely vulnerable children unable to attend school. These devices will be owned by the school and provided to children who would otherwise be unable to access remote education.</p>	

## COVID-19 symptoms and cases - actions for Schools

Document informed by: [Guidance for schools](#) & sits within context of the: [Coventry, Solihull and Warwickshire Outbreak Control Plan](#)



	Individual has a positive LFT result or develops COVID-19 symptoms	Individual receives PCR test result
<b>Index case</b> Person who develops symptoms or has positive LFT/PCR test result	<ul style="list-style-type: none"> <li>Immediately start self-isolation and arrange COVID-19 test.</li> <li>PCR tests can be arranged through the <a href="#">online portal</a> or via 119.</li> <li>During self-isolation, individuals should follow '<a href="#">stay at home</a>' guidance</li> <li>If an individual does not have a PCR test within 2 days of positive LFT, they must self-isolate for 10 days.</li> </ul>	<p>If PCR result is negative: end self-isolation when well and have not had a temperature for 48 hours (as long as nobody else in household is symptomatic or has tested positive)</p> <p>If PCR result is positive:</p> <ul style="list-style-type: none"> <li>Continue to self-isolate for 10 full days after the day of symptom onset/test (if no symptoms) – which is day 0</li> <li>Self-isolation ends on day 11 if well and no fever on days 9 and 10. If fever ongoing on days 9 or 10, continue to self-isolate until fever-free for 48 hr and well.</li> <li>Cough and loss/change in taste/smell may continue beyond day 10.</li> <li>If symptoms start whilst isolating, isolation period starts again - day of symptom onset = day 0</li> </ul>
<b>Close contacts</b> Including household contacts	<p>Action depends on age and vaccination status.</p> <p><u>Unvaccinated adults (age over 18 years 6 months)</u></p> <ul style="list-style-type: none"> <li>Self-isolate until index case receives PCR test result.</li> </ul> <p><u>Child OR adult who had second vaccine dose at least 2 weeks before contact</u></p> <ul style="list-style-type: none"> <li>No requirement for self-isolation, but should be asked to have a PCR test and continue twice weekly LFT testing</li> </ul>	<p>If PCR result of index case is negative: contacts self isolating can end self-isolation if no symptoms</p> <p>If PCR result of index case is positive: action depends on age and vaccination status.</p> <p><u>Unvaccinated adults (age over 18 years 6 months)</u></p> <ul style="list-style-type: none"> <li>Continue to self-isolate for 10 clear days after the day of last contact with index case.</li> <li>If develop COVID-19 symptoms, arrange PCR test as soon as possible.</li> </ul> <p><u>Child OR adult who had second vaccine dose at least 2 weeks before contact</u></p> <ul style="list-style-type: none"> <li>No requirement for self-isolation.</li> <li>Arrange PCR test, and continue with twice weekly LFT testing</li> </ul>
<b>Schools</b>	<p><u>If the individual is in the setting when they become symptomatic:</u> Isolate individual and arrange for them to go home (or call 999 if seriously unwell). If possible, should isolate behind a closed door or 2m away from others, with an open window. Clean isolation room (and bathroom if used).</p> <p><u>Notification</u></p> <ul style="list-style-type: none"> <li>Notify all case to Warwickshire County Council <a href="#">Report a positive case</a></li> <li>Contact: <a href="mailto:educationcorona@warwickshire.gov.uk">educationcorona@warwickshire.gov.uk</a> (Mon - Fri)</li> <li>Contact: <a href="mailto:dphadmin@warwickshire.gov.uk">dphadmin@warwickshire.gov.uk</a> (Sat - Sun)</li> <li>Notify Ofsted</li> <li>LA (with Public Health England/UK HSA as appropriate) will complete a risk assessment, provide advice, and determine whether an Incident Management Team meeting required.</li> </ul> <p><u>Identification of close contacts</u></p> <ul style="list-style-type: none"> <li>Schools should identify close contacts who need to self-isolate or test (see self-isolation/testing rules above and close contact definitions to right).</li> <li>Schools should send letter to contacts (provided by LA)</li> </ul>	<p><b>COVID-19 symptoms:</b> New, continuous cough OR high temperature OR loss/ change in sense of taste or smell. Anyone with these symptoms should start self-isolating and arrange a COVID-19 test. Other possible COVID-19 symptoms include: tiredness, shortness of breath, headache, sore throat, muscle ache, blocked/runny nose diarrhoea and vomiting.</p> <p><b>LFT:</b> Lateral flow tests are for asymptomatic screening only. ALL positive LFT results must be confirmed by a PCR test. LFTs should not be used for individuals with symptoms.</p> <p><b>Close contacts:</b> anyone who has had the following contact with the index individual:</p> <ul style="list-style-type: none"> <li>Face-to-face for any length of time</li> <li>Within 1 metre for 1 minute or more.</li> <li>Within 1-2 metres for 15 mins or more (either as a one-off contact for over 15 minutes, or shorter contacts added together over one day)</li> <li>Travel in a vehicle</li> <li>Note – all children in the same classes/group may be close contacts, plus any others identified – e.g. break times, lunch times, before and after coming into the setting (including on transport)</li> </ul> <p><b>Period when to contact trace:</b> Contact trace for the two clear days prior to the day of symptom onset/test (if no symptoms) and isolate for the 10 full days after this day. Example: if symptom onset (and day they were last in setting) was on Wednesday, then trace for Wed, Tues, and Mon</p>

**Cleaning:** Please refer to detailed guidance for [cleaning of non-healthcare settings](#) and for both routine cleaning, and cleaning following an infectious person having been in your follow the key points below:

- Use disposable cloths or paper roll and disposable mop heads.
- Use, as in cleaning routine, a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine (ppm av. Cl.) OR household detergent followed by disinfection (1000ppm av. Cl.) OR if an alternative combined detergent/disinfectant is used ensure it is effective against enveloped viruses and meets EN 14476 standards (including any wipes used)
- Any waste from suspected cases and cleaning of areas should be double bagged and stored for 72 hours before disposal as normal.