

Newburgh School PTA

Minutes of meeting held 29th June 2017
at 6:30pm at Newburgh Primary School

Present: Lisa Hernandez, Kirstie Cestaro, Nicola Salter, Jenny Day, Laura Day, Paul Young, Vicky Bartlett, Karen Iredale, Andrew Cooknell, Jayne Greenwell, Janet Mathias,
Apologies: Elaine Sutcliffe, Rowena Hogg, Jane Wilkinson, Jane Smith, Sarah Bayliss

	AGENDA ITEM	
1.	Welcome to Paul who is attending a meeting for the first time.	
2.	Apologies as above.	
3.	Minutes of last meeting approved.	
4.	Update on Actions from Last Meeting. Gardening club does not need the £30 for compost – Rob Hughes has donated the compost for free.	
5.	Treasurer's Report £5783 cash available. Jayne has started reclaiming Gift Aid, but will take time to fill out forms. There is 25p per £1 of donation to be reclaimed. Can also be extended to easyfundraising. Stage area is likely to go ahead in September. 100 club up to 108. Rob/Jayne to contact H.Venn who has paid but there seems to be no corresponding form.	Rob/Jayne
6.	Request For Funds. Reception request from Mrs Poole for 2 x 3 seater benches and cushions, hose, arch with planters all for reception outdoor space. £398. Approved. Sarah Franklin request for boxes for forest school wellies and waterproofs. £88.08 to buy 6 boxes. Approved. PTA would like to buy a noticeboard to display things. Approved. £59 Paul raised an idea about potentially supplying air conditioning for the school. Current heating is controlled centrally, and is decided the day before, so not very reactive. Paul has a contact who has visited school. Planning permission will be required and installation quite complicated. Paul has contact who would be willing to provide system for free/very little money in return for publicity, however this may take some time to progress. School also has a wish list of things they would like to fund in the future. They raised suggestions for new dining tables (£5000 required from PTA), additional Chromebooks (£7000), Lockers (£12-15,000) which would be required on a staged basis for upper school and then lower school. School so far hasn't expressed whether they have a preference for which we would fund. Vicky to see if any grants are available to help with these. It is possible that we could apply to Cadburys again for help. Lisa to agree any potential grant applications with school. Scooter Project. Kirstie has confirmed that the scooter pods would be £1845 on tarmac for 60 scooters. £2200 if on grass because need to build base. School to decide on location.	<div>Vicky</div> <div>Lisa</div>

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7.	<p>Future Events.</p> <p>Summer Fair. Nicola to go to Bookers for prizes. Karen in charge of tickets and prizes on donation day. Kirstie to put on a reminder on Facebook to get raffle stubs back in. Hall available from 1pm to set-up on Friday. Jenny to produce a 'name the teddy' sheet with 50 names. Sarah Bayliss will be cashing up. All stall holds to keep hold of their float/takings until they find Sarah and can hand over for counting. Sarah likely to be in the music room for cashing up at the end of the fair. Kirstie to send out another request for volunteers on PTA social. Bouncy castle has cost £120. Agreed to raise costs to £2 for large castle to help cover hire cost. Lego Competition to be held in Mr Broomfields classroom – Lego minifigures to be given as prizes. Nicola S to buy. Miss Nicol to run.</p> <p>Sports Day. JD to get fruit and milk lollies (for those with allergies). JD to email out to ask for volunteers to sell Tea & Coffee through the day. Kirstie, Josie, Lisa available to help hand out lollies, more volunteers required pm to hand out lollies. JD to contact school to find out what time to give out lollies so does not interfere with races. JD to email and ask for help with lolly distribution. Will need around 6 people.</p> <p>Year 6 Leavers Party. On Wed 19th July 4-6pm. Sarah Bayliss available to help. Not sure if other volunteers are needed. Need to check with Mrs Simpkins whether more help needed.</p> <p>Reception Garden Party. Tue 11th July. 3.15-4pm. Additional volunteers needed to help stay and serve. Rob will be there anyway. 3-4 people required. Volunteers required. Please email Jenny Day if you can help.</p>	<p>Kirstie</p> <p>Jenny</p> <p>Kirstie</p> <p>Jenny</p> <p>Jenny</p>
8.	<p>Update on Events.</p> <p>Hatton Camping Weekend. Really good event. Made £445. Thanks to Tim Horsfall for all his hard work on the camping weekend. The marque was a big success and the disco really added to the party feeling.</p> <p>Class Photos. Coming out soon.</p> <p>New Parents Evening. Was successful. Lots of interest. New sign ups for 100 club.</p>	
9.	<p>100 Club Draw.</p> <p>79 – Tracey Robbins</p> <p>21 – Claire Houghton</p> <p>49 – Lisa Hernandez</p>	
10.	<p>Any Other Business.</p>	
11.	<p>Date of next meeting. 18th July 7pm Unicorn. Social meeting.</p>	