

Newburgh School PTA

Minutes of the AGM held 27th January 2020
at 7:30pm at the school

Present: Tom Billyard, Sally Holland, Vicky Bartlett, Jayne Greenwell, Jo Monk, Jennifer Merryfield, Elaine Sutcliffe, Cathryn Armer, Helen Turner

Apologies: Jenny Day, Janet Mathias

	AGENDA ITEM	
1.	Welcome	
2.	Apologies as above.	
3.	Minutes of last meeting approved. Ok	
4.	Update on Actions from Last Meeting: Tom bought the Christingle oranges! Were cheaper than last year.	
5.	Treasurer's Report – Financial Statements from 2018/2019 Academic Year Nov 2019 – just under £2k funds raised, tea towels – profit £900 in total. Matched funding - £400. Total = £1970, spends £189 December 2019 – Jayne sorted out the spends for the end of the year so quite a lot of funds spent in this month. £3190 Xmas fair total profit = £1932 – down by approximately £400 compared to 2018 Tea towel total profit = £900. £6000 set aside for courtyard area. Funds available = £6873 Matched giving from Vicky = approximately £900 has just come in and is to be added to this figure.	
6.	Request for Funds Long term project – revamp of reception area proposed. Will be decorated and floored over summer 2020, and also repainted as planned. £25k quote for the internal project. To enhance early years stage of school which should result in a better foundation for reception students. 'Zoned' areas. Mrs Turner has done a lot of research into the best design/layout. Also looking at spending a significant sum to extend and revamp the external area too. Shouldn't result in losing a football pitch.	All

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	<p>Going to have to be done in stages Not anticipating any further requests for funds for the Courtyard at the moment.</p> <p>Decision was made to have a think about it and also discuss it with other PTA members as there were a few not at the meeting. Especially given that it is a large and long term project.</p>	
7.	<p>Update on Events</p> <p>7.1 Christmas Fair Thanks to all helpers Money down a little and felt quieter compared to previous years – possibly due to illnesses going around at the time. Agreed it was difficult to decide on a date – one Saturday was in November and too early, the Saturday afterwards was too late.</p> <p>Raffle a little down compared to 2018 but comparable to previous years – maybe get tickets out earlier? Perhaps not list the prizes on the tickets next time and just get them printed and out in book bags etc earlier to allow more sales?</p> <p>7.2 Tea towels Thank you to Janet and all the teachers - £900 is a great amount to raise. Mrs Turner to feed back to the teachers that although it involves some additional work, it brings in a really good chunk of money.</p>	KT
9.	<p>Future Events</p> <p>8.1 Quiz night (31st Jan) Have alcohol licence – all ready Tom happy to take glasses back if Cathy can't</p> <p>8.2 Cake sale (26th Feb) Posters will go out very shortly Tom to sort out letter requesting donations</p> <p>8.3 Camping weekend (5th-7th June)</p>	<p>TB/CH</p> <p>TB</p>

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	<p>Suggestion of holding it on this date, but clashes with the presentation day for Warwick Juniors.</p> <p>To talk to Lisa and Jenny as to whether the date could potentially be changed, however all appreciate that this could be the only weekend we can do given all the other camps/events going on in May/June.</p>	
9.	<p>Sponsored event</p> <p>The date of the event will be closer to Easter – Tom to email Janice and Helen. Can everyone think of ideas as to what can be done as the sponsored event for the next meeting.</p>	TB & All
10.	<p>100 Club Draw</p> <p>108 members.</p> <p>December winners:</p> <p>1st – (46) -Cathryn McCloed</p> <p>2nd – (99) Andrew Cooknell</p> <p>3rd – (119) Stephanie Dewsbury</p> <p>January</p> <p>1st – (124) – Victoria Davies</p> <p>2nd (8) – Montserrat Acero</p> <p>3rd (14) – Lisa Brown</p>	
11.	<p>Any Other Business</p> <p>Could potentially run a cinema showing and/or a bingo event – just needs people to help run and organise it. Something to consider for the next meeting.</p> <p>PTA section of the website is out of date - Karen to speak with Fiona to sort.</p>	KT

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12.	Date of next meeting. Monday 2 nd March 7.30 at the school	
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