

Newburgh School PTA

Minutes of the AGM held 23rd September 2019
at 7:30pm at the school

Present: Tom Billyard, Jane Smith, Sally Holland, Janet Mathias, Cathy Horsfall, Vicky Bartlett, Jayne Greenwell, Kirstie Cestaro, Elizabeth Timmins, Jo Munk, Jennifer Merryfield, Elaine Sutcliffe, Hannah Earls, Cathryn Armer.

Apologies: Lisa Cutter, Lisa Hernandez, Rob Hughes, Jenny Day, Dawn Waller.

	AGENDA ITEM	
1.	Welcome	
2.	Apologies as above.	
3.	Minutes of last meeting approved. ok	
4.	Update on Actions from Last Meeting: N/A	
5.	<p>Treasurer's Report – Financial Statements from 2018/2019 Academic Year</p> <p>End of Year Report – Jayne went through the end of year report.</p> <p>The fairs raised just under £5,000. Just under £5,000 was received from matchgiving, grants and donations. The events raised around £6,500. The regular fundraising e.g. 100 Club, raised just over £1,000.</p> <p>Funds given to school were just over £18,000.</p> <p>We raised £21,400 during the year and spent £25,000 (including a deficit from last year).</p> <p>We have £6,800 in commitments including the courtyard which means we have £5,285 available.</p> <p>Elaine fed back that the Year 6 leavers were greatly appreciative of the funding provided for them for the hoodies and party etc.</p>	
6.	<p>Elected Positions</p> <p>Chair – Tom Billyard is to remain for his second year. Vice/Deputy Chair – Kirstie Cestaro stood down but no volunteers came forward. Treasurer – Jayne Greenwell to remain for another year. Secretary – Jane Smith stood down and is replaced by Jennifer Merryfield.</p> <p>We may look at running with Event Organisers rather than a Deputy – to be considered in the future.</p> <p>Tom will take over the management of the PTA Social from Kirstie.</p>	TB
7.	Request for Funds	

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	<p>Mrs Hicks and Mrs Brandrick would like some lego for their therapy sessions. These lunchtime sessions will be provided for children with SEND. £200 was requested – agreed.</p> <p>Courtyard – There is a commitment of £6,000 for the general area. However, the benches had to be removed due to decay so Mrs Simpkins would like funding for some hardwood benches - £964 for four benches. Agreed.</p> <p>One idea was to purchase some coloured tabards for the children to wear at sports day instead of parents having to buy coloured t-shirts for their houses. To be considered further.</p> <p>Another idea was to purchase some new trolleys. To be considered.</p> <p>We need to ensure we keep sufficient funds for the requirements we know are coming up such as the pantomime trip.</p>	
8.	<p>Update on Events</p> <p>N/A</p>	
9.	<p>Future Events</p> <p>Reception Tea Party Thursday 10th October. Janet and Sally to help Tom</p> <p>Parents Evening: 6th and 7th November. The cake sale/second hand uniform sale will begin on the 6th and will be held in the practical area. There will also be manned trolleys in the playground at pick up time. Tom will put the request for volunteers on PTA Social.</p> <p>Quiz night - Friday 8th November. Cathey and Cathryn are happy to run it again. Cathey will sort out the extra game again (rolling the pound towards the wine bottle). There will also be a tasting round – sweets! There was a request for ice creams to be on sale at the event – Cathryn bought a lot when they were on offer so we have stock.</p> <p>Kia are happy to donate as Sportage for the day for Christmas and one other event – possibly the quiz night raffle dependent on numbers on the night.</p> <p>Christmas Fair – 12-2pm on Saturday 7th December. Donation and non-uniform day on Friday 6th December.</p> <p>Raffle – Cathryn is happy to help with Jennifer assisting. One idea was to put a message out on the Facebook groups to see if any of the parents have their own</p>	<p>Ja M/SH/TB</p> <p>TB</p> <p>CA/CH</p> <p>CA/Je M</p>

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	<p>companies or work somewhere, where they would be willing to donate.</p> <p>Sally to see if Stan is available and Alison will be the Elf.</p>	SH
10.	<p>Second hand uniform – we have received a huge amount of donations. We need volunteers to look through the boxes and take out the clothes which aren't in the best condition. Jo volunteered to have a sort through.</p> <p>Janet will look at the donations in the cupboards.</p>	<p>Jo M</p> <p>Ja M</p>
11.	<p>Christmas gift ideas e.g. the tea towels, tote bags and Christmas cards.</p> <p>Janet will be volunteering in Reception and is happy to work with the children to produce something. Jennifer is happy to help. Agreed to do tea towels for the whole school. Janet will lead. Kirstie will hand over the information from previous years.</p>	<p>Ja M</p> <p>Je M</p> <p>KC</p>
12.	<p>100 Club Draw</p> <p>127 members.</p> <p>September winners:</p> <p>1st – (50) Lisa Hernandez</p> <p>2nd – (61) Jamile Katherine Fortkamp Cesa</p> <p>3rd – (62) Mark and Danielle Follet</p>	
13.	<p>Any Other Business</p> <p>Book Fair – 21st to 25th October. Dress up day will be 21st October.</p> <p>Second hand costumes to be sold at school week commencing 14th October.</p> <p>Cathryn has a rail to use and will do the admin and posters. Jenny Day to be asked if she is interested in running this again.</p>	CA/JD
14.	<p>Date of next meeting.</p> <p>Monday 21st October 7.30 at the school</p>	