



Newburgh Primary School PTA

Registered Charity No. 1144280

Email: newburghpta@gmail.com

Website: www.newburgh.eschools.co.uk



C/o Newburgh Primary School, Kipling Avenue, Warwick, CV34 6LD

PTA Meeting at 6.30pm on Wednesday 13 September 2017 in the music room

Apologies should be sent to a committee member to be recorded with The Secretary. Please notify the Chair (in advance of the meeting) if you have any items under AOB. Minutes and other information can be found on our site on www.newburghpta.co.uk

Agenda

1. Welcome (and introduction if applicable) and list members present
2. Apologies
3. Approval/Actions of minutes of the last meeting
4. **AGM: Treasurer's Report/Financial Statements from 2016/2017 Academic year**
5. **AGM: Election of positions for Chair, Vice Chair, Treasurer and Secretary.** (Paper nominations cannot be accepted AFTER this section begins. Verbal nominations can be accepted for any position where no paper nomination has been submitted)

Note: the second half of the meeting will be led by the newly elected/re-elected committee members. Should there be a change in any position, the following items may be subject to change.

6. Request for funds from school / ideas & suggestions for how to spend funds.
6.1: Upper school lockers
7. **Future events**
7.1: Proposed dates for key events and PTA meetings
7.2: Parents Evening: Cake sale/2nd hand uniform sale
7.3: PTA support for Reception Tea Party (Thur 12th Oct)
7.4: Quiz Night (Fri 13th Oct)
7.5: Help for book fair Mon 2nd Oct – Fri Oct 6th 8.30-9.00 & 3.00-3.45 (2 people per session)
7.6: Filming Xmas productions – Jenny Day
7.7: Camping 2018
8. Christmas gift ideas - Kirstie
9. 100 Club draw for September
10. Any other business
11. Next meeting date **Tuesday 10th Oct 7.30pm (Unicorn Pub)**