

# Newburgh School PTA

Minutes of meeting held 6<sup>th</sup> April 2017 at 6:30pm at Newburgh Primary School

Present: Lisa Hernandez, Jenny Day, Naomi Clarke, Cathey Horsfall, Jane Smith, Karen Turner, Janet Mathias, Sarah Bayliss

Apologies: Andrew Cooknell, Rob Hughes, Kirstie Cestaro, Jayne Wilkinson, Jayne Greenwell, Vicky Bartlett, Elaine Sutcliffe, Rowena Hogg, Sally Holland.

	AGENDA ITEM	
1.	Welcome.	
2.	<b>Apologies</b> as above.	
3.	<b>Minutes of last meeting approved.</b>	
4.	<b>Update on Actions from Last Meeting.</b> To be discussed below.	
5.	<b>Treasurer's Report.</b> £3,523.85 funds available. 108 members for 100 club. Money is now committed to stage area.	
6.	<b>Request For Funds.</b> <b>Forest School request</b> – Mrs Franklin needs additional storage for wellies, waterproofs, etc. Jane Smith to put in a formal request for items. Lisa to send Jane a form to fill out to submit at next meeting.  PTA would like to fund another living creature project, similar to the living eggs. Sarah Bayliss suggested the caterpillars into butterflies option. Mrs Turner to talk to Mr Porter who is science coordinator about whether it fits with plans. PTA would like to know if the school has any more big projects to fund.  <b>Staging.</b> School has applied for landlord approval for staging. Once this is in, staging can be bought.	Jane Smith Lisa Hernandez  Mrs Turner  Mrs Turner
7.	<b>Future Events.</b>  <b>Easter Bonnets Judging</b> – Cathey, Janet and Vicky to judge. Cadbury's have donated the prizes. Thank you to Vicky for organising. Cathey to take photos of bonnets on SLR camera and send it to school for approval so that these can be used on school website.  <b>Quiz Night</b> - booked for Friday 5 <sup>th</sup> May. Alcohol license sorted. Using Shakespeare Chip shop to supply either fish, sausage, nuggets and chips. Everyone orders in advance and pays in advance. School to put PTA letter on eSchools/website. Cathryn to do posters for the gates. Cathey to do Facebook posts on how to turn on notifications on new eSchools app and promote quiz night. Tesco, Majestic and Sainsburys will do sale or return on alcohol. Can hire glasses for free at Tesco and Morrison's. £15 for a tray of 24 deposit	Cathey  Cathryn Cathey

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	<p>(Tesco) £1 per glass if breakages. Table service a potential at the quiz if enough volunteers. Sell alcohol by both the bottle and glass. PTA to buy ketchup for table. Soft drinks in tins to be bought. Orange juice and apple juice or flavoured sparkling water. Tea and Coffee. Andrew Cooknell also available to help on night.</p> <p>Committee for quiz put together – Cathey, Janet, Lisa - to meet on Monday 24<sup>th</sup> April. Raffle prizes, some prizes still in PTA cupboard. Maybe ask a company to sponsor the quiz. Cathey to ask chocolate shop in Warwick. Only need about 5 prizes.</p> <p>Prize for quiz as well. Lisa to ask Racecourse for a prize.</p> <p>Kirstie to make a PTA social event. Lisa to check PTA cupboard for supplies – plastic forks? Question as to whether we use kitchen. Cathey and Cathryn Armer to be quizmasters.</p> <p>Someone to make sure microphone works (Cathey)</p> <p><b>Foreign Coins</b> – Cathey to do Facebook post on new coin collection.</p> <p><b>Class Photos</b> – to take place around 12<sup>th</sup> June. A parent of someone in the school will come in and do it. We pay his expenses. Charge around £6 per photo. Try to get as many teachers in the photo as possible by liaising on date.</p> <p><b>Camping Weekend</b> – Cathey to bring marque from scouts. Jenny and Cathey to bring tables. Friday bring and share food. Potential for communal cooking area. £15 for one night and £25 for two nights. Jenny Day to look at portaloos.</p> <p><b>Secondhand clothing collection</b> – put out a request on weekly newsletter for old school uniform to boost stock.</p>	<p>Lisa</p> <p>Cathey Lisa Kirstie Lisa</p> <p>Cathey</p> <p>Sarah Bayliss</p> <p>Jenny</p> <p>Lisa</p>
8.	<b>Update on Events.</b> None.	
9.	<p><b>100 Club Draw</b></p> <p><b>1<sup>st</sup> – 98</b> Anna Alton</p> <p><b>2<sup>nd</sup> – 43</b> Justine Smith</p> <p><b>3<sup>rd</sup> – 88</b> Hannah and Tom Billyard</p> <p><b>(14 and 22)</b></p>	
10.	<p><b>Any Other Business.</b></p> <p>JD to chase for clothing bin.</p> <p>Xmas Outfits – school to put a request out in November asking for donations of outgrown costumes.</p> <p>Year 6 hoodies – Sarah to organise. Half funded by PTA and half by parents. Agreed that this would be funded again this year. Mrs Turners to liaise with school about what they want.</p> <p>Dates for new starter parents – Lisa to ask. Janet to help out on new starter evening.</p>	<p>Jenny</p> <p>Sarah Bayliss Mrs Turner</p> <p>Lisa</p>
11.	<p><b>Date of next meeting.</b></p> <p>Tuesday 9<sup>th</sup> May at 7pm.</p>	