

Newburgh School PTA

Minutes of meeting held 9th May 2018 at 6:30pm at Newburgh Primary School

Present: Jenny Day, Lisa Hernandez, Sally Holland, Vicky Bartlett, Elaine Sutcliffe, Kirstie Cestaro, Karen Turner, Jane Smith, Cathey Horsfall
Apologies: Sarah Bayliss, Rob Hughes, Jayne Wilkinson

	AGENDA ITEM	
1.	Welcome.	
2.	Apologies as above.	
3.	Minutes of last meeting approved.	
4.	Update on Actions from Last Meeting. Lisa still to action a box for collecting tokens for house points. Lisa to liaise with school on a date to do grand opening of staging area.	Lisa Lisa
5.	Treasurer's Report. Received £12 donation from uniforms. Jenny to put out a request for more uniform – potentially at end of year. We seem to be selling more uniform due to its location. Paid out £21 for alcohol license for quiz and football presentations, butterfly kits £37 and gardening club £200 Paid out to bike sheds – Lisa to follow up on this and when it will be actioned. Funds available £2570 Kirstie raised a question about remaining scooter pod which still needs to be installed. Lisa to query what's happening. Jenny raised a question about whether we need to surface an area for this – potentially the cobbled area – should this be needed could it be done at the same time as bike sheds?	Jenny Lisa Lisa
6.	Request For Funds None received. Lisa has received an email about setting up a donation system where parents can contribute to specific item that we are raising money for. Queried whether something could be put on Parentpay for donations – Lisa to talk to Fiona and Andrew about whether this could be set up. Current wish list for funding will include Christmas Panto visit – some PTA help would be required to fund coaches to keep cost down. Karen Turner also looking at applying for a Henry VIII funding to improve the courtyard area and there may be a requirement to show that the school has also contributed some money towards this – so PTA could also help out. Jenny asked whether a parent and child group could be organised to come in and help do some light gardening work over the weekend. Would need some school support. Potentially Dean?	Lisa
7.	Future Events Quiz Night – Jenny and Lisa to create a prize hamper from items in the cupboard. Janet has sorted spoons. A fridge is available in the kitchen for alcohol. Cathey to collect glasses and alcohol on Friday. Lisa and Janet on the bar. Andrew Cooknell scoring. Cathey and Cathryn writing questions. 30 people down to come. Lisa to check with Mandy about opening up and locking up. Jayne to sort out floats for quiz and football presentations.	Lisa Jayne

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	<p>Football Presentations/Warwick Juniors –Sat 12th May still looking for volunteers to man the bar. Vicky and Andy can do (3.30pm onwards) and Sally (12.30pm to 3.30pm). Using Mrs Pearson's classroom to serve alcohol. Dean is doing all soft drinks. PTA just doing alcohol bar only. Check in PTA cupboard for price list. Vicky, Kirstie and Rob to make ice. Jenny to bring some coolboxes and icepacks.</p> <p>Sponsored Marathon – Thursday 24th May. Parents can come and watch. Parents to bring their own chairs. Lisa to send eSchools letter to mention bringing in seats. Miss Maisey organising all in school stuff. Lisa and Josie can help. Starts at 9.15am until 3pm so volunteers required all day to man tea and coffee stand. Suggested having a printed list of all children so that parents tick when they enter. Lisa to check with Fiona. Cathey to queue up some posts to promote event and encourage sponsorship.</p> <p>Camping – Fri 29th June – Lots of interest. Not able to get a toilet from Clive. Jenny to organise. Lisa to borrow games from school PE cupboard. Potentially will be pitching the big tent between 3-5pm on Friday. Will need six strong people to help set up marquee – likely that Rob H, Raf, Tim, Cathey, Jenny will be there to help set up early – need to make sure a few others.</p> <p>New Reception Children Events – Wednesday 13th June - New parents evening 6-7pm Settling In sessions -Tuesday 19th and Tuesday 26th June - open afternoon 2-2.45pm Thursday 21st and Thursday 28th June - open afternoon 2-2.45pm Volunteers needed to do hot drinks and talk to new parents. Wed 13th June evening reception do. Potentially offer drinks? Lisa to ask Andrew about secondhand uniform. Kirstie to do PTA social for volunteers for settling in afternoon. Janet to speak at evening do?</p> <p>Summer Fair – 6th July. Janet already looking for prizes. Someone has offered to come in and do a Maths Challenge. All contributions to be given back to school. Lisa to check with Janice that content of Maths Challenge is ok.</p> <p>Class photos – organized for 11th June, but Year 3 out. So additional date will need to be arranged. Vicky asked if there was a possibility of selling the funny face photos as well as the normal ones. Hoodies are underway.</p>	<p>Vicky, Kirstie and Rob. Jenny</p> <p>Lisa</p> <p>Lisa Cathey</p> <p>Jenny Lisa</p> <p>Lisa Kirstie</p> <p>Lisa</p> <p>Sarah B</p>
8.	<p>100 Club Draw 38 – Elaine Sutcliffe 120- Amy Merriott 74- Lisa Flynn</p>	
9.	<p>Any Other Business Lisa and Jenny to be stepping down as of September – so Chair and Secretary roles will be available at the next AGM. No-one immediately lined up to take up roles. People to ask around for interest.</p>	
10.	<p>Date of next meeting. Monday 11th June at pub Racehorse 7pm. Elaine to reserve a table.</p>	<p>Elaine</p>