

NEWBURGH PRIMARY SCHOOL RISK ASSESSMENT AND PLANS FOR SEPTEMBER 2020 - SUMMARY VERSION

J Simpkins NPS
WARWICKSHIRE COUNTY COUNCIL

August 2020

Dear parents/carers

Risk Assessment and plans for September 2020

The following summary document sets out how we, at Newburgh Primary School, will balance delivering a broad and balanced curriculum with the measures needed to minimise the risks of coronavirus (COVID-19) transmission. More details can be found in the full document.

If you, or your child, have any comments, worries or concerns not covered here please contact me on admin2325@welearn365.com

Our Risk assessment is a live document and this, and our plans, may change as conditions change and new advice is received.

A handwritten signature in black ink, appearing to read 'J. Simpkins', written in a cursive style.

Mrs J Simpkins

Headteacher

Public health	
A requirement that people who are ill stay at home	<p>Pupils, staff and other adults must not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in at least the last 10 days, and anyone developing those symptoms during the school day will be sent home.</p> <p>Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).</p>
Robust hand and respiratory hygiene	<p>Pupils will clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future.</p> <p>Good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach continues to be very important so we will ensure that enough tissues and bins are available in the school to support pupils and staff to follow this routine.</p>
Enhanced cleaning arrangements	<p>Cleaning schedule ensures cleaning is enhanced and includes:</p> <ul style="list-style-type: none"> • more frequent cleaning of rooms and shared areas • frequently touched surfaces being cleaned more often than normal • toilets cleaned regularly and pupils encouraged to clean their hands thoroughly after using the toilet
Active engagement with NHS Test and Trace	<p>Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to:</p> <ul style="list-style-type: none"> • book a test if they or their child are displaying symptoms.

	<ul style="list-style-type: none"> • provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace to self-isolate if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19) <p>Schools are not required to request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation.</p>
Reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable	<p>This will be achieved through keeping groups separate (in 'bubbles') and through maintaining distance between individuals.</p> <ul style="list-style-type: none"> • grouping children together in year group sized 'bubbles' • avoiding contact between groups- staggered start of day, end of day, break, lunch, assemblies. • arranging classrooms with forward facing desks where appropriate (Y4-6) • staff maintaining distance from pupils and other staff as much as possible • where staff need to move between classes and year groups, they will try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults. It is recognised this is not likely to be possible with younger children and teachers in primary schools can still work across groups if that is needed to enable a full educational offer. • movement around the school site will be kept to a minimum. • face coverings, where pupils and staff use them, must be removed safely on arrival at school. Pupils must be instructed not to touch the front of their face covering during use or when removing it. They must wash their hands immediately on arrival (as is the case for all pupils), dispose of temporary face

	<p>coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.</p> <ul style="list-style-type: none"> • For individual and very frequently used equipment, such as pencils and pens will be provided by the school and must not be brought in from home. • It is recommended that pupils limit the amount of equipment they bring into school each day, to essentials such as lunch boxes, hats, coats, books. Small bags (to avoid too much space being used in the corridors) are allowed. • Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided. 	
School operations		
Transport	Parents, staff and pupils are encouraged to walk or cycle to school if at all possible.	
Attendance expectations	School attendance will be mandatory again from the beginning of the autumn term.	
Pupils who are shielding or self-isolating	<p>The majority of pupils will be able to return to school. However:</p> <ul style="list-style-type: none"> • a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19) • if rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent. • some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school. 	

Pupils and families who are anxious about return to school	If parents of pupils with significant risk factors are concerned, they may discuss their concerns and the school will provide reassurance of the measures we are putting in place to reduce the risk in school.	
Support staff and visiting specialists	Appropriate support will be made available for pupils with SEND.	
Supply teachers and other temporary or peripatetic teachers	Supply staff and other temporary workers can move between schools.	
Safeguarding	The Child protection policy will be reviewed to reflect the return of more pupils.	
Catering	Our kitchens will be fully open, for hot and cold food options.	
Good ventilation	Good ventilation will be maximised wherever possible.	
Educational visits	The Government continue to advise against domestic (UK) overnight and overseas educational visits at this stage see coronavirus: travel guidance for educational settings. No visits, including for swimming lessons, are planned at Newburgh for at least the first half of the autumn term, to be reviewed in October.	
School uniform	<p>The school is to return to the usual uniform policy in the autumn term.</p> <p>Shoes should be flat sole/low heels – suitable for running and playing in- No boots or trainers</p> <p>Short, daily PE lessons will take place but PE kit is only required for Y5 and Y6 only until October half term.</p> <p>Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.</p> <p>For parents who may be experiencing financial pressures, please contact us and we will see what we can do to help.</p>	

Extra-curricular provision and clubs	Parents are advised to limit the number of different wraparound providers they access, as far as possible. Clubs provided by staff and outside providers will resume w/b 28 th September.	
Curriculum, behaviour and pastoral support		
Curriculum	<p>We will:</p> <ul style="list-style-type: none"> • Teach an ambitious and broad curriculum in all subjects from the start of the autumn term, but make use of existing flexibilities to create time to cover the most important missed content: • Aim to return to the school's normal curriculum in all subjects by summer term 2021: • Curriculum planning will be informed by an assessment of pupils' starting points and addressing the gaps in their knowledge and skills, in particular making effective use of regular formative assessment (for example, quizzes, observing pupils in class, talking to pupils to assess understanding, scrutiny of pupils' work. • Remote education may need to be an essential component in the delivery of the school curriculum for some pupils, alongside classroom teaching, or in the case of a local lockdown. 	
RHE	Relationships and health education (RHE) for primary aged pupils becomes compulsory from September 2020, and schools are expected to start teaching by at least the start of the summer term 2021.	
Reception	For pupils in Reception, teachers will assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary. All groups of children will be given opportunities for outdoor learning.	
KS1 and 2	For pupils in key stages 1 and 2, priority will be to identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and	

	<p>mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. The curriculum will remain broad, so that the majority of pupils are taught a full range of subjects over the year, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education.</p>	
Music	<p>Singing, wind and brass playing will not take place in larger groups such as school choirs and ensembles, or school assemblies until further notice.</p>	
Physical activity in schools	<p>Schools have the flexibility to decide how physical education, sport and physical activity will be provided whilst following the measures in their system of controls.</p>	
Catch-up support	<p>The Government have announced a package worth £1 billion to ensure that schools have the resources they need to help all pupils make up for lost teaching time, with extra support for those who need it most.</p> <p>A National Tutoring Programme will be accessed to deliver proven and successful tuition to the most disadvantaged and vulnerable young people, accelerating their academic progress and preventing the gap between them and their more affluent peers widening.</p>	
Pupil wellbeing and support	<p>We will provide more focused pastoral support (mentors, counselling) where issues are identified that individual pupils may need help with and continue to work with the school nursing services to support the health and wellbeing of pupils.</p>	
Behaviour expectations	<p>Our Behaviour policy has been updated to set clear, reasonable and proportionate expectations of pupil behaviour, including the consequences for poor behaviour and deliberately breaking the rules and how we will enforce those rules including any sanctions.</p> <p>The disciplinary powers that schools currently have, including exclusion, remain in place.</p>	

Assessment and accountability		
Inspection	Ofsted inspections will remain suspended for the autumn term.	
Primary assessment	<p>Primary assessments will take place in summer 2021. The early years foundation stage profile, and all existing statutory key stage 1 and 2 assessments, should return in 2020 to 2021 in accordance with their usual timetables. This includes:</p> <ul style="list-style-type: none"> • the phonics screening check • key stage 1 tests and teacher assessment • the year 4 multiplication tables check • key stage 2 tests and teacher assessment • statutory trialling <p>The Standards and Testing Agency (STA) are reviewing requirements for the phonics screening check in year 2 (following the cancellation of the 2020 assessment) Their current proposal is that schools will administer a past version of the check to year 2 pupils during the second half of the 2020 autumn term.</p>	
Accountability expectations	Performance tables are suspended for the 2019 to 2020 academic year	
Contingency planning to provide continuity of education in the case of a local outbreak		
Process in the event of local outbreaks	If a local area sees a spike in infection rates that is resulting in localised community spread, appropriate authorities will decide which measures to implement to help contain the spread.	
Contingency plans for outbreaks	For individuals or groups of self-isolating pupils, remote education plans will be in place.	

Remote education support	At Newburgh, we will develop our use of Microsoft Office 365 Education to improve the quality of our provision and, where possible, to enable more face to face teaching and contact with teachers during any future periods of closure.	
Access to devices	Following pupils returning to school in the autumn term, laptops and tablets will be distributed directly to schools affected by a local coronavirus (COVID-19) outbreak	