



Headteacher: Mrs J Simpkins
B.Ed NPQH

'A caring school where every child matters' (OFSTED)

Newburgh Primary School

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4th November 2020

Dear Parents

On the eve of a second national lockdown, in which schools are expected to remain open to all pupils, I wanted to reassure you that our risk assessments have been thoroughly reviewed and enhancements made to keep children and adults as safe as possible.

https://www.newburghprimaryschool.co.uk/web/whole_school/499567

Please help us to keep the school open to all pupils by keeping to the rules and guidance at this time. As yet, we have not received any additional guidance from government, or the local authority, and I will inform you of any more changes that may be required.

Please be considerate of our neighbours when parking and do not block their driveways, some have been delayed getting to work recently by inconsiderate parking.

To minimise the number of people on site, please can only one adult from a family, where at all possible, drop off and pick up. Please keep strictly to the drop off and pick up times.

Please instruct older children who walk without an adult to go straight to school and straight home.

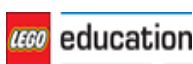
Please wear a face covering when entering the school grounds and keep a strict 2M distance between you and others around you and do not mingle.

Do not congregate at the school gates - please enter and leave swiftly without stopping to have conversations with others.

Please phone or email if you need to speak to a member of staff. Only come into the office in person if absolutely essential. Virtual meeting will be held wherever necessary.

Forgotten items should not be dropped off to be passed on - we need to ensure minimal movement of adults around the building during the school day. Children will be given a school lunch if they have forgotten their packed lunch from home, to be paid for via ParentPay, if necessary.

After school sports activity clubs have just resumed and at this point, I can see no reason why I need to cancel them. The clubs are in year group bubbles and take place outside. If it is too wet the club will be cancelled as we cannot run the sessions inside. Of course, if you do not want your child to take part in the club then please let the sports coach or the member of staff know in advance.



If you or your child displays symptoms please do not come to school, get a test and follow guidance. Keep us informed.

Remote learning will be available for children needing to isolate and should bubbles need to close, please ensure that you have the log in details sent previously. Always let us know if you need some help, either via admin2325@welearn365.com or pastoral2325@welearn365.com

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. Simpkins'. The signature is written in a cursive style with a large initial 'J'.

Mrs J Simpkins
Headteacher