

# Newburgh School PTA

Minutes of meeting held 7<sup>th</sup> February 2018  
at 7pm at Unicorn pub

Present: Lisa Hernandez, Karen Iredale, Vicky Bartlett, Jayne Greenwell, Sarah Bayliss, Kirstie Cestaro, Andrew Cooknell

Apologies: Jane Smith, Janet Mathias, Cathryn Armer, Cathey Horsfall, Josie Maidens, Jenny Day, Sally Holland, Rob Hughes

	AGENDA ITEM	
1.	Welcome	
2.	<b>Apologies</b> as above.	
3.	<b>Minutes of last meeting approved.</b>	
4.	<b>Update on Actions from Last Meeting</b> <b>Grit bins</b> – school looking into it, no funds required from PTA	Lisa
5.	<b>Treasurer's Report</b> £5,854 funds available. Cash match from Cadbury £1,000. Spent £560 comprising of PTA membership and DVD filming. Raised double of last year on Beetle Drive, driven by greater attendance and higher admittance fee. Andy Clark managed to secure £100 donation from Bravissimo.  Will start to report a separate totaliser for funds allocated/raised towards provision of bike sheds.  We have been purchasing alcohol for stock and then using that for events. £120 worth in stock. Please notify Jayne of any alcohol and cans taken out of stock so she can keep track.	
6.	<b>Request For Funds</b> Approximate quote £4,750 plus VAT to extend the existing concrete slab by 4m. Then install new cycle shelter 6m long and install galvanised racking to match the existing. Vote to allocate £3,000 - passed Lisa to ask again whether more Chromebooks need funding by the PTA Mrs Snell has mentioned setting up a stationery shop staffed by children. Not a formal request at this stage but will revisit at next meeting.  Football presentation evening – need to purchase drinks for the bar. Vote to allocate £500 – passed	Lisa
7.	<b>Future Events</b> <b>Cake Sale</b> – Next cake sale will be on Tuesday 13 <sup>th</sup> March during Parents Evening. Cathryn to do poster for cake sale. Table out for left over books from the book sale & second hand uniform. Kirstie to circulate PTA social email for volunteering. Take a couple of trollies out to the playgrounds to attract trade from those who don't come	Cathryn Kirstie

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	<p>inside to the cake sale.</p> <p><b>Easter Silver Trail</b></p> <p>Children save up and bring in silver coins. Each class lays their coins in a trail to see which class can build the longest trail. The prize needs to be determined by the school, extra break time? Or each class teacher defines the prize for their class and communicates it to them. Each child that brings money in is also entered in to a raffle to win a giant Easter egg.</p> <p><b>Sponsored Event</b></p> <p>We've done skipping twice. Could do a run? Sponsored amount of steps – step challenge? Maybe do it May/June time? Let's check with the school whether they're going to do anything for Sport Relief that may be similar/conflict</p> <p><b>Football presentation</b></p> <p>Saturday 12<sup>th</sup> May – Kirstie to set up PTAsocial to get volunteers to run the bar. Runs 11-5, two people an hour needed. Some people to set up in the morning.</p> <p><b>Camping</b></p> <p>Looking for a new field still. 15-17<sup>th</sup> June, Cathryn Armer says that St Michaels Church have reserved their field, toilets, kitchen and room provisionally. Awaiting answer based on £100 budget. Ask Cathryn whether we could change date as that's Father's Day weekend. Also need to assess size of field.</p>	<p>Kirstie</p> <p>Lisa</p> <p>Kirstie</p>
8.	<p><b>Update on Events</b></p> <p><b>Book sale</b></p> <p>£66 made, successful but not particularly well attended by parents. Need to boost publicity with the children as a lot didn't seem to be aware it was happening. The school benefitted from books also. Will try again in summer, perhaps outside so harder to miss</p> <p><b>Beetle Drive</b></p> <p>Over £300 made, went very well. Discussion around whether it could start at 2? 1hr 30mins run time so need to amend the end time.</p>	
9.	<p><b>100 Club Draw</b></p> <p>71 – Rob Stuart</p> <p>15 – Lisa Hall</p> <p>39 – Elaine Sutcliffe</p>	
10.	<p><b>Any Other Business</b></p> <p>Potential supplier for prizes instead of Baker Ross, usually handled by Nicola Salter</p>	
11.	<p><b>Date of next meeting.</b> 6<sup>th</sup> March 6.30pm in the music room at school</p>	