

## Newburgh Primary School PTA

Registered Charity No. 1144280

Email: newburghpta@gmail.com

Website: newburgh.eschools.co.uk





PTA Meeting at 6.30pm on Thursday 9 November 2017 in the school music room.

Apologies should be sent to a committee member to be recorded with The Secretary. Please notify the Chair (in advance of the meeting) if you have any items under AOB. Minutes and other information can be found on our site on www.newburghpta.co.uk

## Agenda

- 1. Welcome (and introduction if applicable) and list members present
- 2. Apologies
- **3.** Approval of minutes of the last meeting
- **4.** Update on Actions from the previous meeting
- **5**. Treasurer's Report
- **6.** Request for funds from school / ideas & suggestions for how to spend funds.
- 7. Future events
  - 7.1 Christmas Fair (Sat 9<sup>th</sup> Dec) & Donation day (Fri 8<sup>th</sup> Dec)
  - 7.2: Filming of Christmas productions
- 8. Update on Events since last meeting:
  - 8.1. Quiz Night
  - 8.2. Cake Sale
  - 8.3. Reception Tea Party / Clothing collection.
- 9. 2<sup>nd</sup> hand Clothing cupboard
- 10. 100 Club Draw for November
- **11.** Any other business
- 12. Next meeting date Wednesday 6th December 7pm in the Unicorn Pub