

Newburgh School PTA

Minutes of meeting held 11th January 2018
at 6:30pm at Newburgh Primary School

Present: Cathryn Armer, Cathey Horsfall, Josie Maidens, Naomi Clarke, Rob Hughes, Vicky Barlett, Mrs Connell, Jane Smith, Laura Day, Lisa Hernandez, Jenny Day, Sally Holland, Kirstie Cestaro
Apologies: Andrew Cooknell, Janet Mathias, Karen Iredale, Jayne Greenwell.

	AGENDA ITEM	
1.	Welcome	
2.	Apologies as above.	
3.	Minutes of last meeting approved.	
4.	Update on Actions from Last Meeting Stage Area. Press release with photos for the staging will be done when the weather gets better. Rich Eddie to be invited. Camping Trip Field – Lisa to talk to Sarah and see if she has any luck on a field. Jenny to follow up on leads from Tim for Scout fields/campsites. Cathryn Armer to follow up with St Michael Church. To be discussed at next meeting – anyone who has a potential field to follow up on please.	Lisa/ Jenny All
5.	Treasurer's Report £4601 funds available. Raised a massive £3334 in December. Well done. Spent £420 on projects agreed last month.	
6.	Request For Funds Mr O'Dwyer - £34.60 for plastic folders. £16.60 for actors for Julius Caesar to come in and do assembly. £18 for spelling folders. Approved. Mr Brandick - £300 to paint the lower school corridor. Just for the paint and supplies. Approved. Bike Sheds – Mrs Connell to ask at JLR to see if they could help. School to price up some new sheds. General feeling that the existing shed doesn't need replacing and if it could be retained it would be better but additional bike shed definitely required. General support of project. Area would need to be prepared by removing soil and shrubbery – possibly a good project for a large local company to have as a 'charity' helping day – suggestion for possible companies – potentially JLR/National Grid/others? Does anyone has any suggestions/contacts?	Mrs Connell
7.	Future Events Book Sale – Wed 24 th January – Lisa to email to staff to request donation of books. Lisa to put on newsletter for next week. Lisa to ask about where to store the books in the school. Books to be donated in the morning and then many people required between	Lisa Kirstie

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	<p>1-3pm to sort. Kirstie to do PTAsocial. Concentrate on children's book. To be in old hall but need to check on PE requirements that day. Lisa to ask Dean to help move tables through to old hall. Quite a few people will be required to sell. Letter in book bags/eSchools next week. Cathey to do Facebook. Floats to be provided by Jayne. Cathryn to do poster.</p> <p>Beetle Drive – Saturday 3rd February 3-5pm. Same as last year. Volunteers to sell cakes and refreshments. Prizes for winners and losers. Tickets in advance. Jenny to issue letter on Monday. Jenny to send letter to Cathey for Facebook. Cathryn to do poster. Raffle. Jenny to send poster to Cathryn. Kirstie to set up PTAsocial. PTA volunteers to bake cakes for the event but no cake donation day as too close to the cake sale.</p> <p>Unwanted Xmas Presents – newsletter item to go out this Friday for a request for any unwanted presents which can be stored in the PTA cupboard.</p> <p>Cake Sale – Next cake sale will be on Tuesday 13th March during Parents Evening. Cathryn to do poster for cake sale. Will discuss in more depth at next meeting.</p>	<p>Cathey Cathryn Jayne</p> <p>Jenny Cathryn Cathey Kirstie</p> <p>Cathryn</p>
Q	<p>Update on Events</p> <p>Christmas Fair – Another successful event. Very relaxed and enjoyable. Next year only do Mulled Wine, no prosecco. Drinks mainly tea/coffee/mulled and soft drinks sold well. Good to have the bar separate from the food. Food sold well. Check that odds on Rudolf carrots mean that it's easier to win. Jenny to send some photos to school to add to the website. Need to record what works and what doesn't for next fair. Members asked to email Lisa with any ideas.</p> <p>Warwick Juniors Trophy Day – to be held at the school this year on the 19th May PTA have been asked to run the bar and BBQ and profits will go back to the school. Lisa to check with Dean because it clashes with the Scout/Cub GetIn and there will be quite a lot of children from across the school and area involved in the camp. Not an ideal weekend. Add to next meeting as an item.</p> <p>Filming of Productions - £275 profit. Number of sales similar to last year. Jenny to provide a copy of the DVD to Reception, as they like to show it to the children so that they can see what it involves.</p> <p>Smarties Challenge/Easter Idea – each child is given a tube of smarties to fill up with 20p's. There would be a competition between classes to see who could raise the most. Could use mini eggs tubes and make it an Easter Hols activities. Agreed that it would be a good idea to do for Easter. Would need 430 tubes. Vicky/Kirstie to price up how much between mini eggs and smarties and number of coins in each.</p> <p>Easter Competition – PTA is normally asked to help judge this. Feedback from last year that very few children in Year 5-6 wrote an Easter Poem, very little interest. Kids would prefer to do the Easter egg-citing scene. Lisa to check with school what is planned and whether the PTA are required to provide prizes.</p>	<p>Jenny</p> <p>Lisa</p> <p>Jenny</p> <p>Kirstie/Vicky</p> <p>Lisa</p> <p>Lisa</p>

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	Grit Bins – Kate Rist has been handling it and has liaised with school regarding a bin. Lisa to check with school that they are ok and whether funding from the PTA is required?	
9.	100 Club Draw 40 – Tracy Robbins 106 – Claire Shaw 120 – Amy Merriott	
10.	Any Other Business School Council has asked if we will do a Disco. It would need to be a school run event with PTA support if it takes place. Mrs Connell to raise it at the next teachers meeting and see if school wishes to hold one.	Mrs Connell
11.	Date of next meeting. Wednesday 7 th February at 7pm	