

# Newburgh School PTA

Minutes of meeting held 9<sup>th</sup> May 2019  
at 7:30pm at the School

Present: Tom Billyard, Jane Smith, Sally Holland, Janice Simpkins, Dawn Waller, Cathy Horsfall, Sarah Bayliss, Lisa Hernandez, Jayne Greenwell, Lisa Cutter.

Apologies: Janet Mathias, Elaine Sutcliffe, Vicky Bartlett, Jenny Day, Andrew Cooknell, Kirstie Caestro

	AGENDA ITEM	
1.	Welcome	
2.	<b>Apologies</b> as above.	
3.	<b>Minutes of last meeting approved.</b> ok	
4.	<p><b>Update on Actions from Last Meeting:</b></p> <p>Lockers – work has begun to prepare for the new lockers. The next stage is to take out the hanging pegs. The school is awaiting a quote.</p> <p>Courtyard – Jayne Greenwell has begun the process of getting volunteers from her workplace to carry out some of the clearance work. School will confirm exactly what is required. Jayne will provide an update at the next meeting.</p> <p>The stock take has been undertaken – a definite figure will be produced once the fruit shoots which had expired have been taken off.</p> <p>Warwick Junior Football day – The PTA don't have an alcohol license for this event so Dean Brandrick has organised this. Tom will purchase the alcohol.</p>	<p>JG</p> <p>JG</p> <p>TB</p>
5.	<p><b>Treasurer's Report</b></p> <p><b>Funds available is</b> £7629. This is after the money for courtyard (£6,000) and the school trips (£1400) are removed.</p> <p><b>100 club</b> – total is 124 members – this number should rise by another 6-8 people due to renewals and new members.</p>	
6.	<p><b>Request for Funds</b></p> <p>Camera request from Mrs Turner – there has been no response to the request for donations through Facebook, therefore, the funding is required. £350 was agreed.</p> <p>Sarah Bayliss had a request from Year 6 to fund the hoodies again. There are 66 children and the cost is likely to be approximately £430. The hoodies will be ready for the children to take to Redridge. There is also a request for copies of the class photos for the leavers which would cost approximately £50. Both costs were agreed.</p>	

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	<p>Janice would like to make the school entrance more welcoming and is looking at some kind of art installation involving children painting pebbles which are then cemented along the path. The cost for this is currently unknown.</p> <p>Infant playground – the temporary screening has deteriorated and had to be removed. The school are looking at a new screen which would become part of the play area such as magnetic board or blackboard – cost not yet available.</p> <p>Mrs Franklin and Eco school are considering an idea from one of the Year 3 parents. This was in relation to buying a set of reusable plastic plates/cups etc. The sets could be lent to parents for parties to save buying throw away tableware. They could also be used in school for events such as Reception tea party etc. We would probably need about 60 covers. Need a further discussion as to whether it would be rent out for free or for a small donation. Lisa to follow up.</p>	LH
<b>7.</b>	<p><b>Update on Events</b></p> <p>No events in April due to Easter holidays</p>	
<b>8.</b>	<p><b>Future Events</b></p> <p>Quiz night 21<sup>st</sup> June – Tom will apply for alcohol license.</p> <p>Cathey has a couple of new game ideas – the first involves rolling the coin towards the bottle of prosecco and also the heads and tails game.</p> <p>Camping weekend 7<sup>th</sup> - 9<sup>th</sup> June – Lisa and Jenny are organising this. It will be held at the same location as last year (Kineton).</p> <p>Cathey is bringing the tent and a big BBQ. It's the Queen's birthday so could use this as a theme.</p> <p>Jenny will sort out the toilet, we may need two depending on the numbers.</p> <p>Jayne is willing to do face painting.</p> <p>Lisa to check with Miss Maisey if we can borrow some sports kit.</p> <p>Cathey will provide marshmallows.</p> <p>It was agreed that there would be a safeguarding representative there which is likely to be either Josie or Lisa.</p> <p>Rob Hughes and Cathey are first aid trained.</p> <p>We also need to consider a fire marshall.</p> <p>5<sup>th</sup> June – Class photos. Cathey will put a reminder on Facebook for children to wear jumpers/cardigans. Sarah has organised this.</p> <p>Summer Fair – We need to begin work on the raffle. Cathryn is starting to collate prizes.</p> <p>Jayne can order the tickets and Sarah will collect the money.</p>	<p>TB</p> <p>CH</p> <p>LH/JD</p> <p>CH</p> <p>JD</p> <p>JG</p> <p>LH</p> <p>CH</p> <p>LH/JM</p> <p>RH/CH</p> <p>CH</p> <p>SB</p> <p>CA</p> <p>JG</p>

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	<p>Lisa and Jane can work together to distribute the tickets. Lisa will discuss the fair with some Year 6s who are keen to help. Rob and Cathey are happy to continue with the BBQ but do not want to be positioned in the courtyard due to the heat from last year.</p> <p>Sports Day is now combined into one day as per previous years.</p> <p>Reception introductory sessions – the format will be confirmed but may involve smaller groups of children and a chance for the parents to meet the PTA.</p> <p>5<sup>th</sup> June – Reception introduction evening – Lisa has the PTA paperwork for this evening which she will give to Tom.</p> <p>We need to ensure the office updates the school calendar when event dates change. Jane and Tom to sort this.</p>	<p>LH/JS LH</p> <p>RH/CH</p> <p>LH/TB</p> <p>JS/TB</p>
<b>9.</b>	<p><b>100 Club Draw</b></p> <p>1<sup>st</sup> – (54) – Lucy Bush 2<sup>nd</sup> – (60) Rob Hughes 3<sup>rd</sup> – (61) Jamile Katherine Fort Kemp</p>	
<b>10.</b>	<p><b>Any Other Business</b></p> <p>Cathey to put a Facebook request for foreign coins.</p>	CH
<b>11.</b>	<p><b>Date of next meeting.</b></p> <p>Monday 3<sup>rd</sup> June - 7.30pm at the school.</p>	