

Newburgh School PTA

Minutes of meeting held 3rd December
2018 at 7:30pm at the Racehorse pub

Present: Tom Billyard, Jane Smith, Jayne Greenwell, Cathy Horsfall, Janet Mathias, Sally Holland, Jenny Day, Andrew Cooknall

Apologies: Kirstie Cestaro, Cathryn Armer, Elaine Sutcliffe, Andy Davies, Vicky Bartlett, Lisa Hernandez, Rob Hughes

| | AGENDA ITEM | |
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| 1. | Welcome | |
| 2. | Apologies as above. | |
| 3. | Minutes of last meeting approved. ok | |
| 4. | <p>Update on Actions from Last Meeting:</p> <p>Britain's got talent – Miss Nicol to raise with the School Council and Mrs Simpkins with a view to organising this as a summer event.</p> <p>Invoice for bike shelter received and paid.</p> <p>House point display – Lisa talking to Mrs Simpkins after Christmas.</p> <p>Courtyard – Tom talking to Mrs Turner.</p> <p>Sarah Bayliss is helping Jayne cash up at the Christmas fair.</p> <p>Jenny has one year 6 to help on a stall.</p> <p>Zani will make a reusable banner.</p> <p>Janet to put a request out for second hand uniform after the fair.</p> | <p>LH</p> <p>TB</p> <p>SB</p> <p>JD</p> <p>JM</p> |
| 5. | <p>Treasurer's Report</p> <p>Funds available is £6,220 The total received from Nametags is the highest amount ever at £75. Matchgiving - £400 has been received from Barclays via Victoria Davies – Thank you! National Grid has match given £400 via Sarah Bayliss – Thank you!</p> <p>100 club – total is £65</p> <p>Funds spent in November - £5782</p> <p>The defribulator cost has not paid yet as there may be more sponsors to come forward which would mean the cost may be lower.</p> | |

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| | <p>Funds raised in November - £1134</p> <p>Stock balance remains the same.</p> <p>Jayne has moved to using internet banking so funding request forms will now have a Headteachers approval signature box. All funding requests therefore have to come through Head/office to the PTA.</p> | |
| 6. | <p>Request for Funds</p> <p>The nativity costumes for Reception had to be purchased at the last minute. The budget was £250 but only £189.65 was spent.</p> <p>Mrs Franklin wants to run a choir trip to see We will Rock You for the upper school (year 5 and 6) - £144. – Approved</p> <p>Reception need a new digital camera. It was approved that they could have up to £150.</p> <p>Mr Porter would like oranges and resources for Christingle. £100 – approved</p> | |
| 7. | <p>Update on Events</p> <p>The clothing collection raised £142. Vicky may be able to ask Cadburys to match give this</p> | |
| 8. | <p>Future Events</p> <p>The Christmas Fair was discussed in detail.</p> <p>Donation Day – Cathy is able to sort out the odds for the raffle tickets. Tom to purchase sellotape. The Music room is booked all day.</p> <p>Raffle – There are currently 40 prizes. Tickets sold last year achieved a total of £584 before the fair day and £140 on day last year.</p> <p>Refreshments were discussed and Cathy is organising this.</p> <p>£133 made on mulled wine last year – we are only doing 6 bottles of mulled wine this year. We have stock of 5 bottles. Tom has the alcohol license.</p> <p>Santa and elf are booked as normal. A thank you gift will be bought for him by Tom.</p> | <p>CH/TB</p> <p>CH</p> <p>TB</p> |

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| | The filming of the Reception Christmas production will take place on Wednesday at 10am. | |
| 9. | 100 Club Draw 1 st – Sally Holland 2 nd Andrew Smith 3 rd – Lisa Brown | |
| 10. | Any Other Business Cathey to set up the Gmail drive for documents. | CH |
| 11. | Date of next meeting. Thursday 10 th January 2019 – 6.30 at the school. | |